

Expression of Interest (EOI) for “ ***Empanelment of Tour Operators for Providing Women Led Tour Services & Experiences for Women Travelers in Maharashtra***”



MAHARASHTRA TOURISM DEVELOPMENT CORPORATION LTD.

INVITES

**EXPRESSION OF INTEREST (EOI) FOR EMPANELMENT OF
“*Tour Operators for Providing Women Led Tour Services & Experiences for
Women Travelers in Maharashtra*”**

DATED 29/12/2023

Disclaimer

The information contained in this Expression of Interest document (the “EOI”) or subsequently provided to Applicant(s), whether verbally or in documentary or any other form, by or on behalf of the Authority or any of its employees or advisors, is provided to Applicant(s) on the terms and conditions set out in this EOI and such other terms and conditions subject to which such information is provided.

This EOI is not an agreement and is neither an offer nor invitation by the Authority to the prospective Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their application for qualification pursuant to this EOI (the “Application”). This EOI includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the project. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant may require. This EOI may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.

Information provided in this EOI to the Applicant(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Applicants, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way with selection of Applicants for participation in subsequent stages.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Applicant upon the statements contained in this EOI. The Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI.

The issue of this EOI does not imply that the Authority is bound to short-list and select Applications or selected Applicant and the Authority reserves the right to reject all or any of the Applications without assigning any reasons whatsoever.

The Applicant shall bear all its costs associated with or relating to the preparation and submission of its Application including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by

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the Authority or any other costs incurred in connection with or relating to its Application. All such costs and expenses will remain with the Applicant and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Application, regardless of the conduct or outcome of the selection process.

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1. Notice for the Expression of Interest (EOI)

Maharashtra Tourism Development Corporation (MTDC) invites applications under the Expression of Interest (EOI) for “**Empanelment of Tour Operators for Providing Women Led Tour Services & Experiences for Women Travelers in Maharashtra**”

Interested eligible applicants may submit their application to MTDC office at the address mentioned below.

S.No	Title	Details
1.	Name of the Client	Maharashtra Tourism Development Corporation (MTDC), <hr/>
2.	Contact Details	Maharashtra Tourism Development Corporation (MTDC), Mafatlal House, 1st Floor, H.T. Parekh Road, Backbay Reclamation, Churchgate, Mumbai-20. Tel. No:- 022-41580922 Fax No: 022-22852182 <hr/> Email Id (for queries): ro@maharashtratourism.gov.in
3.	Validity of Application	180 days from submission of Application
4.	Date of upload	29/12/2023 at 09:00 hrs
4.	Last Date and time for submission of Application	13/01/2024 at 13:30hrs
5.	Date of pre-bid meeting	05/01/2024 at 14:00 hrs at MTDC office or through email queries
5.	Date of opening of the technical bid	15/01/2024 at 15:30hrs
6	Date of opening of the financial bid	To be decided later
6.	Online download Eoi from the MTDC website	The EOI document may be downloaded from (https://mahatenders.gov.in). Applicants are requested to go through the EOI carefully and submit the required information without exception, otherwise application will be rejected.

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7.	Mode of Submission	The e-RFP shall be available for download on registration at https://mahatenders.gov.in as per the above-mentioned dates. <u>The submission of the e-RFP response is through MTDC Maha e-tendering Portal only.</u> For participating in this e-RFP and avoiding last minute technical challenges if any, all the bidders shall follow the guidelines mentioned in the e-RFP document on e-tendering Portal. The bidders shall go through the e-tender SOP and FAQs hosted at MTDC e-tendering Portal for detailed understanding of e-tendering submission process. For any e-tendering support, bidders shall mail MTDC e-tendering Helpdesk at support-eproc@nic.in , or call Helpdesk on 0120-4001002.
6	Empanelment Fee (Non-refundable)- INR 500/-	A non-refundable empanelment fees will be payable online on the tender portal : https://mahatenders.gov.in
7	Earnest Money Deposit (EMD)- INR 10,000/-	An Earnest Money Deposit (EMD) Payable Online or in the form of Demand Draft issued by a any nationalized/scheduled bank in favour of the “Maharashtra Tourism Development Corporation” payable at Mumbai with 30 days validity beyond the bid validity period is to be submitted along with the TECHNICAL BID (the EMD shall be returned to unsuccessful bidders after signing of the contract with the successful bidders).
8.	Submission and opening of Application	<ul style="list-style-type: none"> i The completed application comprising documents indicated in Clause 3 -Screening of Applicants, along with self-attested copies of requisite forms / certificates / documents as mentioned in the EOI document shall only be accepted online only. <u>The submission of the e-RFP response is through MTDC Maha e-tendering Portal only.</u> ii Initials of the authorized representative of the applicant shall be on all pages of the application. iii After the deadline for submission, the applications shall be opened in the presence of the committee constituted by MTDC for evaluation of the applications. iv A committee constituted by MTDC for the purpose shall be evaluating the applications. The Applicants who are qualified will be intimated

2. Inviting Applications for Expression of Interest (EOI) for “Empanelment of Tour Operators for Providing Women Led Tour Services & Experiences for Women Travelers in Maharashtra”

2.1. Overview of MTDC

Maharashtra Tourism Development Corporation (MTDC) is a Government of Maharashtra Undertaking dedicated to expanding tourism in Maharashtra. The corporation manages numerous well-established resorts and restaurants across the state, along with offering heritage walks, adventure activities, aquatic sports, as well as interesting tour packages.

MTDC’s resorts are well-known for offering comfortable rooms with exclusive views, and the restaurants specialize in the preparation and service of a variety of local dishes of the area. With properties in tranquil beaches, serenity of the mountains, peaceful pilgrimage sites and adventurous forests, MTDC’s resorts are perfectly based in diverse locations for the best holiday experiences. The Corporation also takes tremendous pride in promoting the state’s cultural heritage, preserving the environment along with providing employment opportunities to the locals in operation of the facilities.

2.2. Background

In line with the recent Government Decision dated 19th June 2023 pertaining to the implementation “Aai” Women Centred/Gender Tourism Policy, there were several initiatives proposed to promote and empower women entrepreneurs in the State. Further, there were several initiatives and incentives proposed for women tourists. Several incentives were to be provided through MTDC, as mentioned in the GR. One of these incentives was creation of Experiential Tour Packages for different groups of women tourists such as:

- Trip among senior women citizens
- Special trips for women with disabilities
- Day trips and city tours for women tourists
- Organizing adventure trips and trekking tours for women
- Any other recreational activity for women

In this regard, MTDC intends to onboard reputable tour operators to provide tour services for women tourists across the State of Maharashtra. The following is the indicative list of tour services that can be provided:

1. Tours (stay and day tours)
2. Heritage Walks
3. Guided Tours
4. Excursions

The list above is not exhaustive and may be expanded going forward.

2.3. Scope of Work

The overall scope of the project for the applicant encompasses:

- Preparing and Curating tour packages for destinations in Maharashtra for women travelers.
- Ensuring that women are involved directly in the running of such packages (directly employed as tour guides, operators etc)
- Preparing detailed itineraries for each tour package along with fixing the pricing of all packages.
- Agency will also make and offer customized package based on requirement of customer /client.
- Agency would be responsible for satisfactory completion of tour / itinerary.
- Agency would be responsible for obtaining all clearances and approvals required, if any pertaining to the itinerary.
- All tour packages will have to be listed on the MTDC website in addition to listing on the tour operator’s website.
- Marketing and Promotion of all tour packages to be done by the selected agency and all related costs are to be borne by the agency. MTDC can provide necessary non-financial facilitation.
- Tours to be specifically sold to customers as tours “in collaboration” or “in affiliation” or “in partnership” or any such terms showing involvement with MTDC in providing these tour packages. The same should be clearly communicated and demonstrated to the customer at the time of purchase. Further, all promotional materials (online or offline) should clearly display the MTDC logo wherever possible.
- Tour services may include accommodation at MTDC resorts (wherever there are overnight stays involved). Payments for accommodation to be received by MTDC in advance, prior to the commencement of the tour services.

The above scope can be amended or even increased by the MTDC going forward.

3. Screening of Applicants

3.1. Pre-qualification/Eligibility Criteria

Interested applicants shall submit their application along with all the required supporting documents. Application submitted under the EOI by the applicant(s) that do not fulfil all clauses of the eligibility criteria shall not be considered.

S.No	Criteria	Supporting Documents
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1.	Must have experience of at least 5 years in creating and operating tour packages	Experience in the Tour Operator business: The bidder should provide a certificate of incorporation or registration that shows the date of establishment of the business. The bidder should also provide a list of previous projects that demonstrate the experience in operating and creating tour packages.
2.	Should have an average annual turnover of at least Rs. 10 Lakhs from the above-mentioned activity during the last 5 years	The bidder should provide audited financial statements or tax returns that show the annual turnover from the creating and operating tour packages. The bidder should also provide a certificate from a chartered accountant or a bank that verifies the average annual turnover.
3.	Must be well established and must have supplied or handled at least 10 tour Packages/Tour/Excursions during the last 5 years in the State of Maharashtra	The bidder should provide a list of all tours specifically provided (including website images of said tours. Copies of Contract /Invoices and reference of the contact person (name address and telephone no.) or any documentary evidence of completion of tours.
4.	Accredited to IATO or ADTOI or OTOAI or MOTA or ETAA or TAAI or TAFI or a MTDC Reservation Agent, State or local Travel Association etc	Relevant certifications/accreditations to be provided
5	For domestic and inbound tours prospective Tour operators should be registered /recognized with Ministry of Tourism , Government of India or should be active member of any Association, Federation ,Organization dealing in	Relevant certifications/accreditations to be provided

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	Tours and such association, federation, organization should have some recognition from Ministry of Tourism Govt of India.	
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3.2. Technical Evaluation

Only Applicants that meet all the eligibility requirements mentioned above shall be evaluated according to the below matrix. All applicants that score at least 75 marks will be empaneled with MTDC for providing tour services as per this EOI.

	Criteria	Description	Score	Max.Score
1	Experience in the Tour Operator/Excursions/Tour Packages business	The number of years the bidder has been in the business as Tour Operator	>5 to 7 years: 5 points >7 years: 10 points	10
2	Awards & Recognition received for organizing tours in Maharashtra	No of awards received over the last 5 years	3-5: 5 points >5: 10 points	10
2	No of completed tours operated in the last 5 years	At least 10 tours operated and completed in the last 5 years	>10 to 20 tours: 10 points >20 to 30 tours: 15 points More than 30 tours: 20 points	10
3	Last Five Year Annual Average Turnover*	The average annual turnover of the bidder from the tour operator business in the last five financial years.	> 10 lakh to 15 lakh: 10 points > 15 lakh: 20 points	20
4	Completed Packaged Tours organized and conducted specifically for women travellers in the last 5 years	Number of tours operated for women travellers.	5-10 tours: 5 points >20 tours: 10 points	10
5	Safety & Security Aspects of proposed tour packages to ensure safety of women travellers	Safety & Security aspects	Tour Marshal- 2 points CCTV in places of accommodation – 2 points Security Guards with Group- 2 points Tourism Oath at the time of Tour – 2 points Other Safety measures- 2	10

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			points	
6	Role of women in running and conducting the packages (tour guides, operators etc)	Participation of women in running the tours	Curator- 2 points Tour Guide- 6 points Other Support Staff- 2 points	10
7	Presentation on the following aspects: 1. Proposed tour packages for women travellers with detailed itineraries. 2. Details of tours conducted in Maharashtra	The quality and clarity of the bidder's presentation of their technical proposal, features of tour packages (locations, tourist attractions, activities etc.)	Based on the evaluation of the tender committee: up to 20 points	20
	Total			100

* For Tour Operators providing tours led by women in special professions like Conservationists, Heritage Experts, Architects, Geographers, Historians, Environmentalists and Archeologists- the average turnover will be as per the discretion of MTDC.

To claim the points for the technical criteria, the bidder should provide the following documents as proof:

- a) Experience in the Tour Operator business: The bidder should provide a certificate of incorporation or registration that shows the date of establishment of the business. The bidder should also provide a list of previous projects that demonstrate experience in operating and creating tour packages.
- b) No of completed tours : Copies of Contract /work orders and reference of the contact person (name address and telephone no.) or any documentary evidence of completion of tours. Further images of the completed tours will also need to be provided.
- c) Last Five Year Annual Average Turnover: The bidder should provide audited financial statements or tax returns that show the annual turnover from the creating and operating tour packages. The bidder should also provide a certificate from a chartered accountant or a bank that verifies the average annual turnover. The last 5 years will be up to 31st March, 2023.
- d) Completed Packaged Tours organized and conducted specifically for women travelers in the last

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5 years : The bidder should provide a list of all tours specifically provided (including website images of said tours. Copies of Contract /work orders and reference of the contact person (name address and telephone no.) or any documentary evidence of completion of tours.

- e) All awards and recognition received should be clearly demonstrated through certificates.
- f) Safety & Security measures and role of women in operating tours should be clearly demonstrated through past tours. This should also be highlighted in the presentations for the proposed tours.

4. Terms and Conditions for the Agreement with the Selected Applicant(s)

4.1. General Terms and Conditions

- i The Empaneled Operators who have qualified the EOI by meeting all the eligibility criteria under Section 3 shall be invited to enter into an agreement with MTDC. The duration of the agreement shall be for a period of 2 years and further renewable by 1 year at the discretion of MTDC.
- ii The Empaneled Operators shall inform MTDC if they create additional tour packages during term of this agreement and wish to avail benefits and support for the additional tours under the agreement.
- iii MTDC and the Selected applicant undertake to act in good faith with respect to each other’s roles and responsibilities under the agreement and to adopt all reasonable measures to ensure the realization of the objectives of the agreement.
- iv Terms and Conditions are applicable for all tours to be operated across Maharashtra.

4.2. Support provided by MTDC

- i MTDC will facilitate and provide relevant support for securing permissions to all operators for organizing the tours. Further MTDC will allow usage of its logo for promotion of tours.
- ii Endeavor to provide reasonable assistance in marketing/promoting the Tourism activity(s) in the State, and necessary assistance in arranging the same on independent commercial basis on a best effort basis.
- iii MTDC shall list the tour packages of the operator/(s) on its website and will route bookings and enquiries to the tour operator.
- iv MTDC shall charge atleast 5% commission on the entire package value for the support extended by it to promote the tour packages.
- v For accommodation at MTDC properties, MTDC shall offer TAC- commission (as per below grid) to the tour operators on the rack rate or the dynamic rate of the prevailing Hotel plan, whichever is lower. Confirmation of bookings at the accommodation facilities shall be subject to availability.

Yearly Booking Amount		Percentage of Commission
1	Upto Rs.1,50,000/-	10%

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2	Rs. 1,50,001/- to Rs.3,00,000/-	12.50%
3	Rs. 3,00,001/- to Rs. 4,50,000/-	15%
4	Rs. 4,50,001 and above	17.50%

- vi MTDC shall extend the aforesaid support on non-exclusive basis, allowing for fair competition and equal opportunities among the selected tour operators.

4.2.1. Other Facilities

- i Other activities, such as adventure sports, water sports, safari etc., offered at the MTDC properties will be offered to the guest / customer / driver / tour leader of the selected Applicant, at an additional cost. The cost for these activities shall be on the prevailing rates being offered at the selected properties by MTDC
- ii The selected applicant is required to inform and book the activities at least one weeks in advance. Confirmation will be subject to availability
- iii Bus/Jeep Safari shall be provided at selected MTDC properties, wherever they are operational. Confirmation of booking for Jeep Safari is subject to availability.

4.2.2. MTDC shall not be liable to the selected Applicant for any lost revenue, lost profits or other incidental or consequential damages arising out of the performance of the agreement.

4.3. Roles and Responsibilities of the Empaneled Operators

- i The Empaneled Operator /(s) shall provide tour services for Women Travellers/Others. Creation of itinerary, travel arrangements and overall co-ordination and execution of the package shall solely be the responsibility of the applicants.
- ii The Empaneled Operator shall provide marketing support for the promotion of tour services and MTDC properties and its tourism products and services such as restaurants, safaris and adventure tourism activities. Costs related to the same will be borne solely by the applicant.
- iii The Empaneled Operator will employ women to run at least 80% of the components of the tour service (For eg: Women tour guides for selected tours).
- iv The Empaneled Operator /(s) will be responsible for fixing the price for the services.
- v The Empaneled Operator will inform MTDC regarding all details pertaining to the package (itinerary, price etc) prior to releasing/selling the said packages.
- vi The Empaneled Operator can take support by sub-vending the tours/ excursions in case of people with disabilities and senior citizens as they would require necessary infrastructure.
- vii The empaneled operators shall submit a brief report after completion of every tour which will include details such as no of travellers, customer feedback and

satisfaction etc.

- viii The Empaneled Operator shall inform MTDC well in advance of its intended usage of MTDC’s properties so that necessary arrangements can be made by MTDC.
- ix The Empaneled Operator shall pay/remit MTDC the tariff for accommodation at the time of booking of the package by the customer. The exact payment terms will be mentioned in the subsequent agreement between MTDC and the tour operator.
- x The Empaneled Operator shall be solely responsible for any damage / adverse effects caused by the guest / customer / driver / tour leaders of the Empaneled Operator .
- xi The Empaneled Operator shall indemnify MTDC against any and all suits, proceedings, actions, demands and claims from third parties for any loss, damage, cost and expense of whatever kind and nature arising out of the actions of the Empaneled Operator or its guest / customer / driver / tour leaders.

4.4. EMD & Bank Guarantee

An Earnest Money Deposit (EMD) of INR 10,000/- Payable Online or in the form of Demand Draft issued by a any nationalized/scheduled bank in favour of the “Maharashtra Tourism Development Corporation” payable at Mumbai with 30 days validity beyond the bid validity period is to be submitted along with the TECHNICAL BID (the EMD shall be returned to unsuccessful bidders after signing of the contract with the successful bidders).

The EMD of the successful bidders shall be retained as a performance guarantee post signing the Contract Agreement with them. The same will be valid for the entire contract period.

4.5. Penal provisions

- 1) In case of any misbehavior met to the women traveler, or any indiscipline or any kind of violation of behavioral norms or abuse, the operator will be penalized and a fine of INR 1 Lakh or more for such incident will be imposed by MTDC.
- 2) Exploitation/Harassment of any kind whether social, economic or cultural will be viewed as a serious violation and will be liable for penalization and prosecution.
- 3) MTDC may also cancel the contract with such operators and blacklist them from applying for similar contracts in Maharashtra.

5. Annexures

5.1. Application Submission Form

(On the Letterhead of the Applicant)

[Location, Date]

FROM:

(Name of the Applicant)

TO:

Managing Director,
Maharashtra Tourism Development
Corporation
1st Floor, Mafatlal House
H.T. Parekh Road,
Backbay Reclamation,
Churchgate, Mumbai-20

Dear Sir:

Subject: Expression of Interest for “*Empanelment of Tour Operators for Providing Women Led Tour Services & Experiences for Women Travelers in Maharashtra*”

We, the undersigned, are hereby submitting our Application in accordance with your Expression of Interest (EOI number):_____which includes this application on the MTDC website. I/we, having examined all relevant documents and understood their contents, hereby submit our application for “***Empanelment of Tour Operators for Providing Women Led Tour Services & Experiences for Women Travelers in Maharashtra*** ”

We hereby undertake as follows:

1. All information provided in the application and in the forms provided in the Appendices is true and correct and all documents accompanying such application are true copies of their respective originals.
2. I/We certify that in the last two years, we or any of our Associate(s) have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the applicant, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
3. I/we have not blacklisted/banned/show-caused against by the Government of Maharashtra or any of its agencies for any reasons whatsoever.

I/we have not been blacklisted/banned/show-caused against by the Central / any other

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State / UT Government or its agencies for indulging in corrupt or fraudulent practices or for indulging in unfair trade practices or for backing out from the execution of contract after an award of work.

4. I/we am/are not involved in any major litigation that may affect or compromise the delivery of service required if we were to be awarded with this work.
5. I/We have examined and have no reservations to the EOI Documents, including any Addendum / Clarifications issued by the Client.
6. I/We do not have any conflict of interest
7. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in respect of any tender or request for proposal or EOI issued by or any Contract entered into with the MTDC or any other public sector enterprise or any government, Central or State; and
8. The Application is unconditional
9. I/we have an office in Maharashtra at **[insert office address]** or I/we shall set up an office in Maharashtra before entering into an agreement for the purpose of the assignment at our own cost.
10. I/We agree to keep this offer valid for 180 (One Hundred and Eighty) days from the Application Due Date specified in the EOI
11. I/ We nominate, appoint and authorise Mr/Ms (name), son/daughter/wife of and presently residing at, who is presently employed with us and holding the position of, as the “Authorized Signatory”, to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application under the EOI “*Empanelment of Tour Operators for Providing Women Led Tour Services & Experiences conducted for Women Travelers in Maharashtra under the “AAI” Tourism Policy for Gender Inclusive Tourism*”
12. I/We understand that you may cancel the selection at any time and that you are neither bound to accept any Application that you may receive nor to select the applicant, without incurring any liability to the Applicant.

Our Application is binding upon us and subject to the modifications resulting from subsequent negotiations.

We understand you are not bound to accept any Application you receive.

Yours sincerely,

Authorised Signatory:

Name and Title of Signatory:

Name of Applicant

Address:

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5.2. Form 3B: Details of the Applicant

Sl. No.	Criteria	Details
1.	Applicant Details	
a.	Name of Applicant	
b.	Country of Incorporation	
c.	Date of Incorporation and/or Commencement of Business	
d.	Brief description of Applicant’s Company/Firm including details of its main lines of business and proposed roles and responsibilities in this Project	
e.	Registered Office Details	Address: Contact Person: Mobile: Phone: Email: Fax:
f.	Branch/Regional Office Details	Address: Contact Person: Mobile: Phone: Email: Fax:
g.	Details of the Authorized Signatory for the EOI	Name: Designation: Address: Phone: Email:
h.	Details for individual(s) who will serve as Point of Contact	Name: Designation: Mobile: Phone: Email:
i.	Nature of Business. COI, MOA & MOM to be submitted.	(such as Govt. Organization/Undertaking, Public/Private Ltd. Co., Partnership Firm, HUF, etc.)
2.	Company or Firm registration details with the supporting documents either copy of the Certificate of Incorporation by the Registrar of Companies or of the Registration Certificate issued by Registrar of Firms	

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3.	Number of years of relevant experience	Number of Years: Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
4.	PAN Card Number. Self-attested copy to be enclosed.	Number: Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
5.	TAN Number. Self-attested copy to be enclosed.	Number: Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Professional Tax Number. Self-attested copy to be enclosed.	Number: Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
7.	GST Number. Submit self-attested copy of GST Registration Certificate	Number: Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
8.	Enclosed Form 3A	Form Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No
9.	IT returns	Enclosed: <input type="checkbox"/> Yes <input type="checkbox"/> No

5.3. Pre-Bid Queries format

Bidder’s Request For Clarification				
Name and complete official address of Organization submitting query / request for clarification			Telephone and E-mail of the organization Tel: Email:	
Sr. No.	Clause No.	Page No.	Content of EOI Requiring Clarification	Change Requested/ Clarification required
1				
2				