



MAHARASHTRA TOURISM DEVELOPMENT CORPORATION

**Head office: Mafatlal House, 1st Floor, H. T. Parekh Marg, 169 Backbay
Reclamation, Churchgate, Mumbai 400020**

TEL.: 022-41580998

Website: www.mtdc.co

E-mail: Tours@maharashtratourism.gov.in

publicity@maharashtratourism.gov.in

1 Introduction

1.1 Introduction of MTDC:

Maharashtra Tourism Development Corporation (MTDC) has been established under the Companies Act, 1956, and is fully owned by Govt. of Maharashtra. Since inception, MTDC has been striving for systematic development of tourism on commercial lines throughout the State of Maharashtra. MTDC owns and maintains resorts, restaurants and aquatic sport canter at all key tourist centers and endeavors to having more resorts as the State Government has entrusted all commercial and promotional tourism activities with this Corporation. MTDC also receives financial assistance from the State Government in the form of share capitals and grants which aids the corporation to adapt to the changing needs to tourism by introducing new projects and tourist activities. MTDC manages and operates all its projects from its regional offices located at Nagpur, Chhatrapati Sambhaji Nagar, Nashik, Ratnagiri, Pune, Amravati and Sub-Konkan office in Mumbai.

1.2 Purpose

The purpose of this Request for Empanelment is to invite applications from eligible and experienced Tourist Transport Operators for empanelment / registration with the Maharashtra Tourism Development Corporation (MTDC) for the provision of taxi and transportation services at MTDC-operated resorts across the State of Maharashtra. MTDC intends to build a roster of reliable service providers who can offer well-maintained, commercially licensed vehicles along with professional drivers to meet the transport requirements of tourists, guests, and officials visiting MTDC resorts. This empanelment aims to ensure consistent, safe, and efficient travel services aligned with MTDC's commitment to enhancing the overall tourism experience in the state. The selected agencies will be empanelled Regional Offices wise or resort-wise based on their operational capability and declared service regions. All transactions under this empanelment shall be directly between the travel operator and the end-user (guest/tourist), with MTDC facilitating the framework for quality assurance and performance monitoring. MTDC shall facilitate this empanelment **for the benefit of guests, tourists, and travellers at MTDC resorts and associated tourism destinations**, to ensure access to dependable and high-quality local transport services.

1.3 List of MTDC operated resorts

| Sr No. | Regional Office | Resort Name |
|--------|-----------------------------------|--------------------------------------|
| 1 | R.O Sub-Office Konkan, Mumbai | MTDC H.R, Elephanta |
| 2 | | MTDC H.R, Matheran |
| 3 | | MTDC H.R, Malshej Ghat |
| 4 | | MTDC Residency's Kharghar |
| 5 | R.O Chhatrapati Sambhaji Nagar | MTDC H.R, Chhatrapati Sambhaji Nagar |
| 6 | | MTDC H.R, Fardapur |
| 7 | | MTDC H.R, Ajanta T Point |
| 8 | | MTDC H.R, Lonar |
| 9 | | MTDC Rashtrakut, Ellora |
| 10 | R.O Ratnagiri | MTDC H.R, Ganpatipule |
| 11 | | MTDC H.R, Tarkarli |
| 12 | | MTDC IISDA, Tarkarli |
| 13 | | MTDC H.R, Velneswar |

| | | |
|----|--------------|-------------------------------|
| 14 | | MTDC H.R, Kunkeshwar |
| 15 | | MTDC H.R, Harihareshwar |
| 16 | R.O Pune | MTDC H.R, Mahabaleshwar |
| 17 | | MTDC H.R, Karla |
| 18 | | MTDC H.R, Panshet |
| 19 | | MTDC H.R, Bhimashankar |
| 20 | | MTDC H.R, Koyana |
| 21 | | MTDC Sinhgad |
| 22 | | MTDC Niranarsingpur |
| 23 | R.O Nagpur | MTDC H.R, Nagpur |
| 24 | | MTDC H.R, Tadoba |
| 25 | | MTDC H.R, Bodhalkasa |
| 26 | | MTDC H.R, Wardha |
| 27 | | MTDC H.R, Sillari |
| 28 | | MTDC Navegaon Bandh |
| 29 | | MTDC Chandpur |
| 30 | R.O Nashik | MTDC H.R, Bhandardara |
| 31 | | MTDC The Pilgrim Inns, Shirdi |
| 32 | | MTDC H.R, Grape Park |
| 33 | R.O Amravati | MTDC H.R, Chikhaldara |

1.4 Schedule of EOI submission

| Sr. No | Event | Key Date and Time |
|--------|---|--|
| 1 | Issue of Document | 19/07/2025 |
| 2 | Pre-application Conference | 25/07/2025 at 11 AM Venue: Maharashtra Tourism Development Corporation Limited (MTDC), Mafatlal House, 1st Floor, H.T. Parekh Road, Backbay Reclamation, Churchgate, Mumbai – 400020 |
| 3 | Last Date for Physical Submission Application | 31/07/2025 at 5 PM |
| 4 | Place of submission | Maharashtra Tourism Development Corporation Limited (MTDC), Mafatlal House, 1st Floor, H.T. Parekh Road, Backbay Reclamation, Churchgate, Mumbai – 400020 Cell- 9930130144 E-mail: Tours@maharashtratourism.gov.in |

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|--|--|--|
| | | publicity@maharashtratourism.gov.in |
|--|--|--|

1.5 Contact Details of regional offices -

| Regional Office | Address | Telephone |
|-------------------------------------|---|------------------------|
| HO Mumbai | Maharashtra Tourism Development Corporation Limited (MTDC), Mafatlal House, 1st Floor, H.T. Parekh Road, Backbay Reclamation, Churchgate, Mumbai – 400020 | (022) 41580981 |
| RO Amravati | Barack No. 3, Near Food Distribution Office, Collector Office Premises, Camp Amravati – 444601 | (0721) 2661611 / 12 |
| RO Aurangabad | Holiday Resort, Station Road, Aurangabad – 431001 | (0240) 2343169 |
| RO Nashik | Paryatan Bhavan, Govt. Guest House Premises, Near Golf Club Ground, Nashik – 422002 | (0253) 2570059 |
| RO Nagpur | Near Gramin Tahesil Office, West High Court Road, Civil Lines, Nagpur – 440001 | (0712) 2533325 / 26 |
| RO Pune | I' Block, Central Building, Pune – 411001 | (020) 2612 6867 / 8169 |
| RO Sub Office Konkan, Mumbai | Maharashtra Tourism Development Corporation Limited (MTDC), Mafatlal House, 1st Floor, H.T. Parekh Road, Backbay Reclamation, Churchgate, Mumbai – 400020 | 02241580981 |

Terms & Conditions

2 Eligibility Criteria

| S. No. | Basic Requirement | Specific Requirements | Documents Required |
|--------|---------------------|--|---|
| a. | Legal Entity | <p>The operator should be one of the following entities registered in India:</p> <ul style="list-style-type: none"> - Company under Companies Act, 2013 or earlier - Limited Liability Partnership under LLP Act, 2008 - Registered Partnership under Indian Partnership Act, 1932 - Society under Societies Registration Act, 1860 - Sole Proprietorship <p>The entity must be in existence for at least 3 years as of the date of submission.</p> | Copy of Certificate of Incorporation / Registration (as applicable) Proof of existence for at least 3 years or Equivalent |
| b. | Registered Vehicles | The Operator must have a minimum of 2 commercial vehicles registered in the name of the firm. | <p>Self-attested and stamped copies of:</p> <ul style="list-style-type: none"> - Vehicle Registration Certificates (RCs) - Valid Insurance Certificates - Pollution Under Control (PUC) Certificates - other applicable aspects |
| c. | Tax Registration | The Operator must have valid GST and PAN registrations. | <p>Copies of:</p> <ul style="list-style-type: none"> - GST Registration Certificate - PAN Card |
| d. | Blacklisting | The Operator should not have been blacklisted or debarred by any Central/State Government department, PSU, or autonomous body. | Self-declaration on the operator's letterhead, signed by the authorized signatory |

Note (Desirable Credentials):

The Operator having credentials for providing similar services to or empanelled with Central / State Government Departments or PSUs / Autonomous Bodies shall be preferred. The operator shall furnish work orders or empanelment letters for validating the same.

If the operator is engaged in Tourist Services shall furnish Service Feedback, client testimonials from Tourists or customers. The operator shall furnish video graphic testimonials or feedback/ ratings received on travel Websites such as MMT, GOIBIBO, Thomas Cook etc and other Mediums

3 General Terms and Conditions for Empanelment of Travel Agencies with MTDC

i. The empanelment with MTDC does not guarantee any specific volume of business or engagement. The empanelled operator shall not use the name, logo, or documents of MTDC for any promotional, commercial, or representation purposes without prior written approval from MTDC.

ii. MTDC reserves the right to:

- (a) **Reject any or all proposals** without assigning any reason;
- (b) **Modify, relax, or waive any conditions** of the empanelment process in the interest of MTDC;
- (c) **Add or remove vehicle categories or resort locations** during the empanelment period as per requirement.

iii. All vehicles provided under this empanelment should be authorized for commercial use (Tourist vehicles), have valid permits to operate across the designated areas in Maharashtra, and should not be older than 4 years at the time of deployment.

iv. The operator should be able to provide vehicles at short notice (within 30 minutes) in urgent cases. For scheduled bookings, the vehicle should report at least 30 minutes prior to the scheduled time.

v. Drivers engaged by the operator must possess:

- Valid commercial driving licenses issued by the competent transport authority;
- Up-to-date documents including Pollution Under Control (PUC) certificate, Road Tax, Vehicle Insurance, and Fitness Certificate, all other registrations.
- All documents should be readily available in the vehicle for inspection.
- The operator should full fill all the government norms.

vi. Drivers must:

- Be dressed in a **clean uniform** provided by the operator;
- Be equipped with **mobile phones** for communication;
- Be **polite, courteous**, and familiar with **major tourist routes** and local geography.

- Be medically fit and submit a valid medical fitness certificate to MTDC prior to deployment.

vii. The vehicles provided should be:

- In excellent mechanical and visual condition;
- Clean, both interior and exterior, at all times;
- Fitted with good quality, clean seat covers;
- MTDC reserves the right to impose penalties for deployment of dirty or ill-maintained vehicles.
- Compliant with all applicable transport and safety regulations.
- Fitted with a GPS tracking system and an emergency alarm for passenger safety.

viii. **Failure of Performance:** In case of failure to provide satisfactory services or, MTDC reserves the right to:

- Cancel the empanelment;
- Blacklist the operator for future engagements.

ix. Billing will:

- Start and end at the designated MTDC resort or pickup point, not from the garage or operator office.
- Vehicle must first report to the tourist at designated MTDC resort, where the KM reading will be recorded before starting the duty.
- For direct reporting (to guest or officer), the meter reading must be validated by the user at the pickup location.

x. On occasion, even MTDC may require additional vehicles for special events, festivals, or delegations. The empanelled operator must be able to arrange such additional vehicles through its own network at contractual rates and terms.

xi. The agency must maintain confidentiality of all assignments handled for MTDC and its guests. Any breach of confidentiality or misconduct by the driver/agency shall lead to immediate termination of empanelment

xii. If at any time it is found that a driver has falsified duty slips—such as incorrect time entries or manipulated kilometre readings at the start or end of a duty—the empanelled agency will be held fully responsible. MTDC reserves the right to withhold the entire payment for that day for the concerned vehicle.

xiii. Each vehicle must maintain a daily logbook, detailing all journeys performed from the first to the last trip. Every entry must be attested by the respective Tourist /passenger. The logbook shall be produced for verification by the designated MTDC authority as on when required.

xiv. MTDC reserves the right to conduct inspections of the vehicles and related operations at any time and at any location during the period of service, without prior notice, to ensure compliance with the prescribed standards and terms of engagement.

xv. Half Day is defined as usage up to 40 km or 4 hours, whichever is earlier. However:

- If the usage exceeds 5 hours, it shall be considered Full Day, regardless of kilometers covered.
- If the distance exceeds 40 km within 4 hours, extra charges for additional kilometers will apply, but it shall still be treated as Half Day.
- If usage exceeds 4 hours, even within 40 km, it shall be billed as Full Day.
- This condition ensures that either time or distance is the deciding factor, depending on which threshold is breached.

xvi. In case of vehicle breakdown during service, the operator must ensure that an alternate vehicle is deployed immediately. If the operator fails to provide a timely replacement, MTDC shall arrange a vehicle from the open market, and the cost incurred from the operator.

xvii. All drivers deployed by the empanelled operator for providing taxi and transport services under this empanelment must possess a valid Police Verification Certificate issued by the competent authority.

- It shall be the sole responsibility of the operator to ensure that each driver has undergone proper background verification and holds a clear police record.
- A copy of the Police Verification Certificate must be maintained by the operator and made available to MTDC or its designated resort authorities upon request.
- Drivers without valid police verification shall not be permitted to operate vehicles for MTDC guests, tourists, or officials.

Failure to comply with this requirement may lead to termination of empanelment, at the discretion of MTDC

3.1 List of MTDC operated resorts

To ensure optimal service coverage and encourage local participation, MTDC resorts are grouped into 6 Regional Offices based on geographic proximity and tourism circuits:

| Sr No. | Regional Office | Resort Name |
|--------|-----------------------------------|--------------------------------------|
| 1 | R.O Sub-Office Konkan, Mumbai | MTDC H.R, Elephanta |
| 2 | | MTDC H.R, Matheran |
| 3 | | MTDC H.R, Malshej Ghat |
| 4 | | MTDC Residency's Kharghar |
| 5 | R.O Chhatrapati Sambhaji Nagar | MTDC H.R, Chhatrapati Sambhaji Nagar |
| 6 | | MTDC H.R, Fardapur |
| 7 | | MTDC H.R, Ajanta T Point |
| 8 | | MTDC H.R, Lonar |
| 9 | | MTDC Rashtrakut, Ellora |
| 10 | R.O Ratnagiri | MTDC H.R, Ganpatipule |
| 11 | | MTDC H.R, Tarkarli |
| 12 | | MTDC IISDA, Tarkarli |
| 13 | | MTDC H.R, Velneswar |
| 14 | | MTDC H.R, Kunkeshwar |
| 15 | | MTDC H.R, Harihareshwar |

| | | |
|----|--------------|-------------------------------|
| 16 | R.O Pune | MTDC H.R, Mahabaleshwar |
| 17 | | MTDC H.R, Karla |
| 18 | | MTDC H.R, Panshet |
| 19 | | MTDC H.R, Bhimashankar |
| 20 | | MTDC H.R, Koyana |
| 21 | | MTDC Sinhgad |
| 22 | | MTDC Niranarsingpur |
| 23 | R.O Nagpur | MTDC H.R, Nagpur |
| 24 | | MTDC H.R, Tadoba |
| 25 | | MTDC H.R, Bodhalkasa |
| 26 | | MTDC H.R, Wardha |
| 27 | | MTDC H.R, Sillari |
| 28 | | MTDC Navegaon Bandh |
| 29 | | MTDC Chandpur |
| 30 | R.O Nashik | MTDC H.R, Bhandardara |
| 31 | | MTDC The Pilgrim Inns, Shirdi |
| 32 | | MTDC H.R, Grape Park |
| 33 | R.O Amravati | MTDC H.R, Chikhaldara |

1. Payment Terms:

- MTDC will not bear any cost for tourist transport services availed by resort guests.
- The transaction shall be directly between the MTDC resort guests/tourists and the registered / empanelled travel operator.
- MTDC shall not be liable to make any payment or compensation in the event of incomplete payments, non-payments, or disputes arising between the guest and the operator.
- The empanelled operator must maintain proper bills and records of all trips undertaken from MTDC resorts/ Offices for audit or review, if required.

2. Debarment/Blacklisting:

- MTDC reserves the right to cancel empanelment and debar the operator if:
 - Any false information or forged document is discovered;
 - The operator persistently provides **unsatisfactory service**;
 - The operator becomes **insolvent**;
 - Or any **ethical or operational violations** are observed.
- MTDC shall issue a **3-day prior written notice** before such action is taken

3.2 Empanelment Fee

Upon selection and issuance of the Letter of Empanelment by MTDC, the selected agency shall be required to pay a **non-refundable Empanelment Fee of ₹5,000/- (Rupees Five Thousand Only)**.

- The Empanelment Fee must be paid **within fifteen (15) days** from the date of issuance of the Empanelment Letter.
- Payment shall be made through **Demand Draft / NEFT / RTGS** in favour of **Maharashtra Tourism Development Corporation Ltd.**, with details to be provided in the empanelment communication.
- **Failure to remit the Empanelment Fee within the stipulated timeframe shall result in automatic cancellation of the empanelment** without any further notice.
- No extension or relaxation shall be granted except under exceptional circumstances and at the sole discretion of MTDC.

4 Empanelment Process and Selection Methodology

1. Two-Stage Selection Process

The empanelment of travel agencies for providing taxi services at MTDC resorts shall be conducted through a **two-stage evaluation process**:

a. Stage I: Eligibility & Technical Evaluation (Qualifying Stage)

Only operator who meet **all eligibility criteria** as specified in this Terms and Conditions shall be considered for further evaluation. The eligibility criteria include:

- Legal entity status and minimum 3 years of existence
- Minimum 2 registered commercial vehicles
- Valid GST and PAN registration
- No record of blacklisting or debarment

Operator must submit supporting documents for each criterion. Failure to meet any of the criteria or submit proof shall lead to disqualification.

b. Stage II: Financial Evaluation (Only for Technically Qualified Operator)

- Financial Bids of only those vendors who are **technically qualified** in Stage I shall be opened and considered for evaluation.
- The evaluation shall be conducted **resort-wise or regional office-wise**, based on the service regions declared by the bidder in **Form 3**.

Evaluation Methodology:

- Bidders are required to quote prices for the following slabs in Form 4:
 - Group 1 (SUVs) – 40 km / 4 hr and 80 km / 8 hr
 - Group 2 (Sedans) – 40 km / 4 hr and 80 km / 8 hr
 - Group 3 (Hatchbacks) – 40 km / 4 hr and 80 km / 8 hr
 - Group 4 (Premium Vehicles) – 20 km / 2 hr
- For each resort or region, the financial evaluation will be based on the sum total of the following five values:
 - Group 1 – Half Day (40 km / 4 hr)
 - Group 1 – Full Day (80 km / 8 hr)
 - Group 2 – Half Day (40 km / 4 hr)

- Group 3 – Half Day (40 km / 4 hr)
 - Group 4 – 2 Hour Slab (20 km / 2 hr)
- Rates for **extra km, extra hour, outstation charges, and night charges** will **not be considered for financial evaluation**, but must be provided in Form 4 and will be **binding post-empanelment**.
- Operators are permitted to submit financial bids for one or more vehicle categories (Group 1 – SUVs, Group 2 – Sedans, Group 3 – Hatchbacks, Group 4 – Premium Vehicles) based on the availability of commercially registered vehicles in their fleet.
- Operators are required to quote rates for **all mandatory slabs** under each vehicle group (as specified in Form 4) that they wish to be considered for.
- If an operator **leaves even a single slab blank** under any group, it shall be construed that the operator **does not have the capacity to provide services for that group**.
- In such cases, the operator will **not be evaluated** for that group and will **not be eligible for empanelment** under that category, even if other slabs within the group have been filled.
- Only the **combined prices of fully filled groups** will be considered for financial evaluation.
- Operators are therefore advised to ensure that **all applicable fields are accurately filled** in Form 4. No clarifications or corrections will be accepted after bid submission
- Submission of quotes for all four groups is not mandatory. Operators may choose to quote only for the vehicle groups they currently operate and intend to provide service for.
- However, for each vehicle group quoted, the operator must submit rates for all mandatory slabs specified in the Financial Bid Format (Form 4). Incomplete or partial quotes within a group will result in disqualification from evaluation for that group
- Financial evaluation shall be carried out only for the vehicle groups and slabs for which the operator has submitted valid quotes.
- MTDC will evaluate financial bids group-wise and resort-wise, and may empanel qualified operators for specific vehicle categories accordingly.
- If an operator does not quote for a particular vehicle category, they shall not be considered for evaluation or empanelment under that group, in line with the Bid Evaluation Matrix

MTDC reserves the right to:

- **Empanel the L1 bidder** as the primary travel operator for each resort/region.
 - **Empanel additional operators** for specific vehicle categories or as backups to ensure adequate coverage.
 - Reject abnormally high or low bids if found unviable or unreasonable.
 - All rates shall be evaluated **exclusive of applicable taxes**.
- MTDC shall act solely as a facilitator for enabling these services to be accessed by guests, tourists, and travellers, and shall not be a party to the commercial transaction between the operator and the end-user.

2. Regional Empanelment and Allocation

- The empanelment will be made resort-wise, depending on the operator's declared service regions.
- Empanelled agencies will be responsible for servicing guests / Tourists directly at the selected resort(s), and all transactions shall be between the guest and the operator.

- MTDC shall not be responsible for any payments, cancellations, or disputes between the operator and the tourist.

3. Validity, Performance Review, and Future Rounds

- The empanelment shall be valid for an initial period of 3 years, extendable based on performance.
- MTDC may periodically review the performance of empanelled agencies.
- New agencies may be added through fresh empanelment rounds to serve under-covered resorts or in case of poor performance by existing vendors.

5 Proposal Submission

Interested travel agencies are required to submit their complete application in the form of two separate proposals—Technical and Financial—as detailed below:

5.1 Technical Proposal

The Technical Proposal must include the following:

- a. All necessary documents as specified under the Eligibility Criteria
- b. Form – 1: Cover Letter and Operator Details
- c. Form – 2: Declaration of Non-Blacklisting and Acceptance of Terms
- d. Form – 3: Declaration of Regional Preference

5.2 Financial Proposal

The Financial Proposal must include:

- a. Form – 4: Financial Bid (class-wise rates as per the format provided)

5.3 Submission of Empanelment / Registration Application

Interested applicants shall submit their **Empanelment Application** in **offline mode** following a **Two-Envelope System**, as detailed below:

1. Two Separate Envelopes:

The application must be submitted in two separate sealed envelopes:

- **Envelope 1: Technical Proposal**

This envelope should be clearly superscribed as:

“Technical Proposal – Application for Empanelment of Travel Agency for Cab Services at MTDC Resorts”

It should contain all documents as specified under the Technical Proposal section, including eligibility documents, declarations, and prescribed forms (Form 1, Form 2, Form 3, etc.).

- **Envelope 2: Financial Proposal**

This envelope should be clearly superscribed as:

“Financial Proposal – Application for Empanelment of Travel Agency for Cab Services at MTDC Resorts”

It should contain only the filled and signed Financial Bid (Form 4), as per the prescribed format.

2. Outer Envelope Submission:

Both envelopes must then be placed in a larger sealed outer envelope, clearly marked as:

“Application for Empanelment of Travel Agency for Cab Services at MTDC Resorts”

The outer envelope must be addressed to:

**The General Manager
Maharashtra Tourism Development Corporation Ltd.
4th Floor, Mafatlal House, H.T. Parekh Marg,
Backbay Reclamation, Churchgate, Mumbai – 400020
Maharashtra, India**

3. Important Notes:

- The application must be submitted by hand or registered post/courier only.
- Online submission is strictly not permitted and will lead to outright rejection.
- MTDC shall not be responsible for any postal delays or incomplete submissions.
- Applications submitted through email or any digital medium shall be summarily rejected.
- The last date and time for submission shall be as specified in the official notice/invitation.

Form – 1: Cover Letter and Operator Details

(To be printed on the official letterhead of the operator)

To

The General Manager
 Maharashtra Tourism Development Corporation Ltd.
 1st Floor, Mafatlal House, H.T. Parekh Marg,
 Backbay Reclamation, Churchgate, Mumbai – 400020
 Maharashtra, India

Subject: Application for Empanelment of Travel Operator for Hiring Cab Services at MTDC Resorts

Dear Sir/Madam,

With reference to your invitation for empanelment, we hereby express our interest in providing cab services to Tourist at MTDC Resorts/ Divisional Offices as per the terms and conditions specified.

We are submitting our Technical and Financial Proposals in accordance with the prescribed format. The details of our operator are as follows:

| Particular | Details |
|------------------------------------|--|
| Name of the Operator | |
| Type of Entity | (Company/LLP/Partnership/Sole Proprietorship/etc.) |
| Year of Establishment | |
| Registered Address | |
| Operational Address (if different) | |
| Contact Person | |
| Designation | |
| Contact Number (Mobile) | |
| Email ID | |
| GST Registration Number | |
| PAN Number | |

We hereby confirm that all information provided is true to the best of our knowledge and we shall be fully responsible for any discrepancies.

Yours faithfully,

(Signature)

Name: _____

Designation: _____

Date: _____

(Stamp)

Form – 2: Declaration of Non-Blacklisting and Acceptance of Terms

(To be submitted on letterhead and signed by authorized signatory)

Declaration

I/We, the undersigned, hereby declare that:

1. Our firm has **not been blacklisted** or debarred by any Central Government Department, State Government Department, PSU, or Autonomous Body at any point in time.
2. We have **read and understood** all the terms and conditions mentioned in the Empanelment Document issued by Maharashtra Tourism Development Corporation Ltd. and **agree to abide by them**.
3. The information provided in our application is **true and correct**, and we understand that any misrepresentation or falsification will lead to our disqualification.
4. We understand that MTDC reserves the right to accept or reject our application without assigning any reason.

Authorized Signatory

(Signature)

Name: _____

Designation: _____

Firm Name: _____

Place: _____

Date: _____

(Stamp)

Form – 3: Declaration of Regional Preference

(To be printed on operator letterhead)

Subject: Declaration of Preferred Regions for Providing Cab Services under MTDC Empanelment

We hereby declare our willingness and capability to provide cab services at the following MTDC Regional Offices:

| Sr No. | Regional Office | Resort Name |
|--------|----------------------------------|-------------------------------|
| 1 | R.O Sub-Office Konkan, Mumbai | MTDC H.R, Elephanta |
| 2 | | MTDC H.R, Matheran |
| 3 | | MTDC H.R, Malshej Ghat |
| 4 | | MTDC Residency's Kharghar |
| 5 | R.O Aurangabad | MTDC H.R, Aurangabad |
| 6 | | MTDC H.R, Fardapur |
| 7 | | MTDC H.R, Ajanta T Point |
| 8 | | MTDC H.R, Lonar |
| 9 | | MTDC Rashtrakut, Ellora |
| 10 | R.O Ratnagiri | MTDC H.R, Ganpatipule |
| 11 | | MTDC H.R, Tarkarli |
| 12 | | MTDC IISDA, Tarkarli |
| 13 | | MTDC H.R, Velneswar |
| 14 | | MTDC H.R, Kunkeshwar |
| 15 | | MTDC H.R, Harihareshwar |
| 16 | R.O Pune | MTDC H.R, Mahabaleshwar |
| 17 | | MTDC H.R, Karla |
| 18 | | MTDC H.R, Panshet |
| 19 | | MTDC H.R, Bhimashankar |
| 20 | | MTDC H.R, Koyana |
| 21 | | MTDC Sinhgad |
| 22 | | MTDC Niranarsingpur |
| 23 | R.O Nagpur | MTDC H.R, Nagpur |
| 24 | | MTDC H.R, Tadoba |
| 25 | | MTDC H.R, Bodhalkasa |
| 26 | | MTDC H.R, Wardha |
| 27 | | MTDC H.R, Sillari |
| 28 | | MTDC Navegaon Bandh |
| 29 | | MTDC Chandpur |
| 30 | R.O Nashik | MTDC H.R, Bhandardara |
| 31 | | MTDC The Pilgrim Inns, Shirdi |
| 32 | | MTDC H.R, Grape Park |
| 33 | R.O Amravati | MTDC H.R, Chikhaldara |



We confirm that we have the necessary resources and operational presence to serve the resorts selected above and understand that MTDC may empanel multiple agencies per Regional Offices.

Authorized Signatory

Name: _____

Designation: _____

Firm Name: _____

Signature: _____

Date: _____

(Stamp)



Form 4: Financial Proposal

To be submitted on the operator's letterhead

Class-wise Quotation Format

| GROUP OF VEHICLES | HALF DAY 40KM / 4HOUR (In Rs.) | FULL DAY 80KM / 8HOUR (In Rs.) | EXTRA KM Rs. PER KM | EXTRA HOUR Rs. PER HOUR | (OUT OF STATION) if more than 250KM Rs. PER DAY | NIGHT CHARGES Rs. PER HOUR |
|--|--|--|----------------------------------|---|---|---|
| Group 1 Innova Crysta / Fortuner / Endeavour / XUV700 / Thar / Scorpio/ etc. | | | | | | |
| Group 2 Sedan / Dzire / Ciaz / Honda City / Aura / Amaze etc. | | | | | | |
| Group 3 Hatchback / i10 / i20 / Wagon R / Alto / Maruti 800 AC etc. | | | | | | |

| GROUP OF VEHICLES | 20KM / 2Hour Basis (In Rs.) |
|--|------------------------------------|
| Group 4: Lamborghini / Porsche / Bentley / Mercedes / Rolls-Royce / Pajero etc. | |



Note: All rates quoted shall be excluding of GST.

Please mention if the charges include fuel, driver allowance, toll, parking, and night charges. If not, specify applicable extras.

1. **Extra km/hr charges** beyond the slab will be ₹_____ per km and ₹_____ per hour respectively.

Declaration: It is certified that all the information provided by us is authenticated and true to our knowledge. The bid may be cancelled/rejected by MTDC in case any information or document is found to be fake/wrong by any means at a later stage. It is also confirmed that all terms and conditions of this tender document of MTDC are acceptable to us.

(Signature of the Bidder's Authorised Signatory)

Full name of the firm: _____

Company Rubber Stamp

Date: _____